

**INSTRUCTIONS FOR APPLYING FOR A
MASTER AGREEMENT WITH THE COMMONWEALTH OF KY**

- Letter to Sarah Popp stating what discipline you want M/A for:
 - 1 Aerial Services
 - 2 Architectural
 - 3 Civil
 - 4 Environmental
 - 5 Landscaping
 - 6 Mechanical & Electrical
 - 7 Site & Boundary
 - 8 Structural
 - 9 Radio Tower
 - 10 Subsurface/Geotechnical
 - 11 Interior Design
- Updated SF 254 form
- Resumes' on all registered employees

The above information will be sent to Selection Committee for review.

If approved, the information will be sent to Scott Boling, Division of Contracting and Administration (502-564-3050) for contract.

Sarah Popp
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